

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 13, 2013

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on January 23, 2013, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

APPROVAL OF THE BILL LIST

Mr. Watters stated that there were a couple of bills in the wrong category and Mr. Pandos was going to fix them.

Mr. Clancy made a motion to approve the bill list with the changes, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters stated that the Municipal Building at this point burns 21 gallons of fuel per day.

CFO REPORT:

Mr. Pandos stated that the payroll project is moving along.

Mr. Pandos stated that we are just waiting for checks to proceed with the bank switchover.

Mr. Pandos stated that one of the loads of salt from last week had wood in it and they gave a credit.

Mr. Pandos stated that we have completed the getting quotes from the HVAC contractors and he would suggest giving both the mechanical and the automation to Honeywell.

Mr. DiSessa stated that it would be a benefit to have both going through Honeywell.

Mr. Watters made a motion to grant the contract for 2013 to Honeywell for the mechanical at a rate of \$3000 annually and automation at a rate of \$3150 annually of the heating and HVAC system, which was seconded by Mr. Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

SUSTAINABLE JERSEY BRONZE LEVEL AWARD PRESENTATION

Jennifer Keegan presented the award and explained the actions that were taken by the Green Team.

WEBSITE PRESENTATION

Scott Gaskill presented the website for the Township and explained how the new website will work and the changes.

The Committee stated that they were pleased with the changes.

Mayor Tomaszewski asked when the website would be able to go live.

Mr. Gaskill stated that if all of the changes are made we could bring the site live possibly by Friday.

Ms. Hrebenak stated that she would forward the link again to the Township Committee for their input.

CLERKS REPORT:

Ms. Hrebenak stated that she is working on the bids for both the Lawn Mowing and also the tractor.

ENGINEERS REPORT:

Mr. DiSessa stated that the generator work that was supposed to be done this morning was not because they did not have the parts that were needed. This work will be done tentatively on February 23, 2013.

Mr. DiSessa stated that the generator requires that we apply for permit for air quality which will require us to monitor the generator and there should be one of the municipal personnel to monitor these things and the fee is \$450 for five years.

Mr. Smith asked Mr. DiSessa to check what the diesel sulfur requirements are so that in an emergency situation we know what is needed.

Mr. DiSessa stated that the Diamond Hill water main project is underway and they are working very well with us.

Mr. DiSessa asked if he could submit the NJDEP Air Permit.

Mayor Tomaszewski and Mr. Watters both agreed that this would be fine.

PUBLIC PORTION:

Carol Thompson, Route 57, spoke to the Township Committee about Route 57 Auto sales and the non-compliance that has gone on for the last five years. Mrs. Thompson stated that as in the past and the present all of the issues get better for a short period of time and then goes right back to where it has been.

Mrs. Borden stated that the taxes have kept increasing and at this point she doesn't even like to have people come to her house because of this.

Mr. Toscano, Woodland Auto spoke to the Township Committee about the junk yard and the actions that they are taking to resolve the issues.

Mr. DiSessa explained what he has seen going on at the junkyard.

Mr. Thompson explained that all of the operations are supposed to be done behind the fence.

Mr. Bross, Soccer Commissioner, stated that he had an issue with a parent violating the code of conduct and that this was something that he was told was going to be handled by the Recreation Commission and has still not been addressed with a letter to the parent. Mr. Bross is asking for the Township Committee to issue a letter to the parent to address the violation of the Code of Conduct.

RESOLUTION:

**RESOLUTION # 2013-37
LIEN REDEMPTION**

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of February 2013 that payment in the amount of \$742.94 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER
US Bank-Cust for Pro Capital I, LLC
US Bank TLSC
50 S. 16th Street, Suite 1950
Philadelphia, PA. 19102

BLOCK/LOT
Block 1903 Lot 9

CERT #
2012-19

Mr. Watters made a motion to approve the passage of Resolution 2013-37, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-38

Return of Premium

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$300.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of February, 2013 that the \$300.00 premium is to be returned to the certificate holder as noted:

CERTIFICATE HOLDER

US Bank-Cust for Pro Capital I, LLC
US Bank TLSC
50 S. 16th Street, Suite 1950
Philadelphia, PA. 19102

BLOCK/LOT

Block 1903 Lot 9

CERT #

2012-19

Mr. Watters made a motion to approve the passage of Resolution 2013-38, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE:

First Reading:

Mayor Tomaszewski introduced Ordinance 2013-02 by title only;

ORDINANCE # 2013-02

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE ANNUAL SALARY FOR AN EMPLOYEE OF THE TOWNSHIP OF MANSFIELD.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, and State of New Jersey as follows:

The annual compensation of the following employee of the Township of Mansfield is as follows:

Emergency Management Director \$ 2,000.00 / Annual - \$ 3,000.00 / Annual

Mr. Watters made a motion to approve the introduction of Ordinance 2013-02 and requested that the public hearing be advertised for the regular meeting on February 27, 2013 at 8:00pm, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Second Reading:

ORDINANCE # 2013-01

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE HOURLY COMPENSATION FOR THE EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH COMPENSATION.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, and State of New Jersey as follows:

The hourly compensation of the following employee of the Township of Mansfield is as follows:

Department of Health Deputy Registrar \$ 14.00 / Hr. - \$ 18.00 / Hr.

Mrs. Kocher made a motion to approve the passage of Ordinance 2013-01 and requested that the results be advertised, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION:

RESOLUTION # 2013-36

A RESOLUTION TO PROVIDE FOR AND DETERMINE THE HOURLY WAGE FOR TOWNSHIP EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The hourly wage for the following employees is as follows:

Deputy Clerk/Deputy Registrar	Donna Welsh	\$16.03 per hour
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Mr. Watters made a motion to approve the passage of Resolution 2013-36, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

EXECUTIVE SESSION:

Mr. Vex explained that the Committee will go into Executive Session to discuss personnel issues.

Mayor Tomaszewski made a motion to enter into Executive Session at 8:47PM, which was seconded by Mr. Watters.

Return to regular session at 9:15pm.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

2013-39

Mr. Watters made a motion to approve Resolution 2013-39, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Watters made a motion to hire Shirley Bishop as the Planner for the township, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters stated that there is a letter that was received from Green Acres and we should send correspondence that we will be taking bids to repair the tennis court making a conversion to basketball courts.

Mayor Tomaszewski read a letter from Holmdel in reference to Keansburg and the damage from Sandy and asked if the Township Committee would be interested in donating \$1000 to the repairs if this is something that we can do.

Mr. Watters made a motion to adjourn at 9:25pm.